

BOARD OF EDUCATION, USD #291  
Organizational Meeting  
July 6, 2016 6:30 A.M.

The Board of Education for USD #291 Grinnell Public Schools met on Wednesday, July 6, 2016. Attending: Board members Joyce Baalman, Julie Dickman, Robert Fellhoelter, Alan Suter, Brian Beckman, Duane Vollbracht, and Loren Stephens; Superintendent Dr. Ragen Mize; and Board Clerk Mary Jane Goetz.

Meeting called to order by president, Duane Vollbracht at 6:30 A.M.  
Agenda approved as presented.

Brian Beckman was elected president and Alan Suter vice-president.

The board established the following meeting schedule for their regular board of education meetings to be held during the 2016-2017 school year. The day will be the third Monday of each month and will commence at 7:30 p.m. for all months with the exception of December 19<sup>th</sup> when the meeting will commence at 8:30 a.m. and second Monday in March.

Brian Beckman was appointed KASB Governmental Relations contact with Alan Suter as the alternate contact.

The 2016-17 School Breakfast and Lunch Program was approved with Dr. Ragen Mize as food service representative and Mary Jane Goetz as the additional authorized signer for food service for USD #291. Brian Beckman was appointed hearing officer for the school lunch program.

Duane Vollbracht and Brian Beckman were appointed as Grinnell Education Association, Inc. representatives:

Joyce Baalman was appointed as NKESC representative with Loren Stephens as the alternate.

Alan Suter was appointed as NWKTC representative.

Loren Stephens was appointed technology representative.

The board approved to allow the treasurer, clerk and board president to sign checks and placing interest in general transferring to food service. Allow the early payment of utilities and other bills in order to utilize a discount or avoid a penalty.

Mary Jane Goetz was appointed as clerk of the board and Melissa Meier as treasurer.

The State Bank of Grinnell was designated as legal depository as long as security and service is adequate and to place surplus funds into the First State Bank of Hoxie and Peoples State Bank of Oakley when adequate security and legal maximum rate of interest is available. The board added The Bank in Grainfield if services were needed.

The board adopted resolutions to establish petty cash funds and to limit them to the following amounts: Superintendent Petty Cash \$1,500.00, Grinnell Middle School Petty Cash \$150.00 and Grinnell Grade School Petty Cash \$75.00.

Dr. Ragen Mize and Mary Jane Goetz were approved to sign checks on the Superintendent's Petty Cash, Grinnell Grade and Grinnell Middle School Activity Funds.

The Gove County Advocate was adopted as the district's legal publication.

Dr. Ragen Mize was appointed as truancy officer and as representative for state and federal programs for FY2017.

Mary Jane Goetz was appointed as KPER's representative and Melissa Meier as additional signer.

GAAP Waiver was adopted.

Mary Jane Goetz was appointed as custodian of records and Dr. Ragen Mize as the freedom of information officer.

A resolution was adopted to authorize establishment of a Grinnell Grade Activity Fund with the administrators being Dr. Ragen Mize and Mary Jane Goetz. The board also authorized establishment of a Grinnell Middle School Activity Fund with the administrators being Dr. Ragen Mize and Mary Jane Goetz.

Approval of mileage reimbursement of .54 for the 2016-17 school year.

Adoption of 1,116 hour calendar with May 10, 11 & 12 as designated inclement weather days.

Loren Stephens, Robert Fellhoelter and Julie Dickman were appointed to serve on the executive committee for the cooperative agreement.

Meeting adjourned 6:50 a.m.